

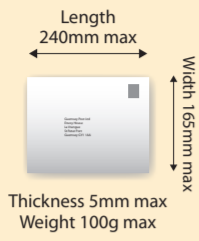
Business Rates 2011

These rates apply to PPI and Franking account holders only

Letter

A Letter is anything sent in a regular-sized envelope i.e. half the size of a sheet of A4 or smaller, less than 5mm thick and under 100g in weight.

Popular items that qualify for this format include letters, small birthday cards, sleeved CDs and sleeved DVDs.



The minimum length for any item posted is 90mm, minimum width 140mm and the minimum thickness is 0.25mm.

Letter

Item weight not over	Bailiwick	UK, Jersey & IOM	European / International	Europe / Int'l Postal + Aisure	Europe / Int'l Postal + International Signed For
10g	£0.34	£0.43	£0.50	£5.30	£4.60
20g	£0.34	£0.43	£0.50	£5.30	£4.60
40g	£0.34	£0.43	£0.63	£5.43	£4.73
60g	£0.34	£0.43	£0.76	£5.56	£4.86
80g	£0.34	£0.43	£0.88	£5.68	£4.98
100g max	£0.34	£0.43	£1.01	£5.81	£5.11

Large Letter

A Large Letter is any item that fits within the dimensions shown in the diagram on the right.

Popular postal items that fit into the Large Letter format include A4 papers in C4 envelopes, magazines, brochures and boxed CDs and DVDs.



We try hard to get your local & UK Letters delivered the day after you post them although with standard post this cannot be guaranteed.

Large Letter - Bailiwick, UK, Jersey & IOM

Item weight not over	Bailiwick	UK, Jersey & IOM
100g	£0.46	£0.55
200g	£0.74	£0.88
300g	£0.91	£1.21
400g	£1.09	£1.55
500g	£1.26	£1.89
750g max	£1.70	£2.23

Large Letter - European / International

Item weight not over	Postal	Postal + Aisure	Postal + International Signed For
10g	£0.63	£5.43	£4.73
20g	£0.63	£5.43	£4.73
40g	£0.78	£5.58	£4.88
60g	£0.92	£5.75	£5.02
80g	£1.07	£5.87	£5.17
100g	£1.21	£6.01	£5.31
120g	£1.36	£6.16	£5.46
140g	£1.50	£6.30	£5.60
160g	£1.65	£6.45	£5.75
180g	£1.79	£6.59	£5.89
200g	£1.94	£6.74	£6.04
220g	£2.09	£6.89	£6.19
240g	£2.23	£7.03	£6.33
260g	£2.38	£7.18	£6.48
280g	£2.52	£7.32	£6.62
300g	£2.67	£7.47	£6.77
320g	£2.81	£7.61	£6.91
340g	£2.96	£7.76	£7.06
360g	£3.10	£7.90	£7.20

For full weights and prices for Large Letters & Packets, please visit our website or call Customer Services.

We reserve the right to raise a surcharge for underpaid post (£1.00 plus twice the underpaid amount). This surcharge will be sought from the recipient upon delivery.

Packet

A Packet, or small package, is anything larger in size than a Large Letter but smaller than all of the dimensions shown in the diagram on the right.

Among the items that can be sent by Packet are trainers, books and clothes.

Rolled Item - The Packet format is also designed for cylindrical items that are no longer than 900mm, with the length of the item plus twice the diameter not exceeding 1040mm.

International Rolled item -

Length, width and thickness combined must not exceed 900mm and the greatest single dimension must not exceed 600mm.

Letter, Large Letter & Packet Size & Weight limits for International Standard Services - Minimum size: One surface must be at least 90mm x 140mm.

Packet - Bailiwick, UK, Jersey & IOM

Item weight not over	Bailiwick	UK, Jersey & IOM
100g	£0.81	£1.16
200g	£1.01	£1.55
300g	£1.20	£1.94
400g	£1.40	£2.33
500g	£1.59	£2.72
750g	£2.08	£3.69
1000g	£2.56	£4.66

Go online for full weight and price table

Packet - European / International

Item weight not over	Postal	Postal + Aisure	Postal + International Signed For
10g	£0.87	£5.67	£4.97
20g	£0.87	£5.67	£4.97
40g	£1.02	£5.82	£5.12
60g	£1.16	£5.96	£5.26
80g	£1.31	£6.11	£5.41
100g	£1.46	£6.26	£5.56
120g	£1.60	£6.40	£5.70
140g	£1.75	£6.55	£5.85
160g	£1.89	£6.69	£5.99
180g	£2.04	£6.84	£6.14
200g	£2.18	£6.98	£6.28
220g	£2.33	£7.13	£6.43
240g	£2.47	£7.27	£6.57
260g	£2.62	£7.42	£6.72
280g	£2.76	£7.56	£6.86

Parcel & International Services 2011

Aisure

Aisure is a fast, secure and reliable service with electronic tracking that operates to 31 countries in Europe as well as to the USA, Brazil, Canada, Hong Kong, Malaysia, Singapore and New Zealand.

International Signed For

This is our standard international service with the added security of proof of posting plus signature on delivery when your item reaches its destination.

Service	Rate
Aisure	£4.80 in addition to postage
International Signed For	£4.10 in addition to postage

Up to £250 or £500 insurance available (exclusions apply, subject to destination and payment of additional fee of £1.50).

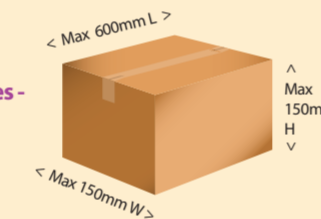
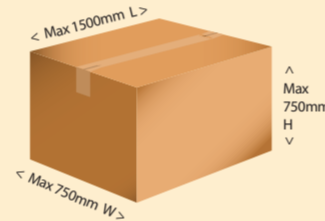
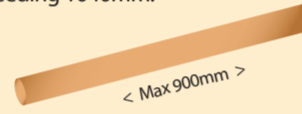
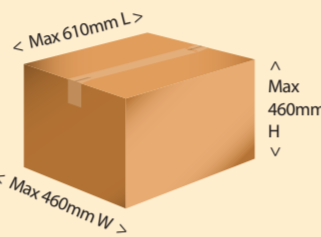
Standard Parcels

With our standard Parcel delivery service we aim to get your local items delivered within two days and UK destinations within three to four days. For a speedier service see Special Delivery.

Parcel size and weight limits

You can send Parcels up to 1.5m long and up to 30kg in weight. Combined item length and width must not exceed 3m.

Width + Height + Length = 3m max



Parcel - Bailiwick, UK, Jersey & IOM

Item weight not over	Bailiwick			UK, Jersey & IOM		
	Insurance up to £36	Insurance up to £250	Insurance up to £500	Insurance up to £45	Insurance up to £250	Insurance up to £500
1kg	£3.23	£4.23	£5.23	£5.25	£6.25	£7.25
2kg	£3.78	£4.78	£5.78	£6.40	£7.40	£8.40
4kg	£4.69	£5.69	£6.69	£8.72	£9.72	£10.72
6kg	£5.36	£6.36	£7.36	£10.48	£11.48	£12.48
8kg	£6.04	£7.04	£8.04	£12.19	£13.19	£14.19
10kg	£6.71	£7.71	£8.71	£13.85	£14.85	£15.85
15kg	£11.10	£12.10	£13.10	£16.16	£17.16	£18.16
20kg	£13.42	£14.42	£15.42	£17.92	£18.92	£19.92
30kg max	£16.09	£17.09	£18.09	£19.21	£20.21	£21.21

International Standard Parcels

- 30kg maximum weight to most destinations.
- Maximum parcel sizes vary by destination.
- Item insured up to a maximum value of £50 for loss or damage. **Note:** There is NO insurance available for lost, delayed or damaged Parcels sent by International Economy.
- Additional insurance available up to £250 and £500 subject to payment of £1 and £2 respectively.

Item weight not over	Republic of Ireland	Belgium, Netherlands, Luxembourg	France, Denmark, Germany	Italy, Spain, Portugal, Greece	Rest of Europe	USA, Canada	Far East, Australia	Rest of World
0.5kg	£10.92	£22.49	£23.56	£25.70	£22.49	£27.84	£34.27	£35.34
1kg	£13.38	£24.63	£25.70	£27.84	£24.63	£33.20	£40.70	£42.30
1.5kg	£15.84	£26.77	£27.84	£29.98	£26.77	£38.55	£47.12	£49.27
2kg	£18.31	£28.91	£29.98	£32.13	£28.91	£43.91	£53.55	£56.23
2.5kg	£20.77	£31.05	£32.13	£34.27	£31.05	£49.27	£59.98	£63.19
3kg	£22.49	£32.66	£33.73	£35.45	£32.66	£54.09	£65.33	£69.62

For prices on weights above 3kg, please use our online postage calculator on our website or call Customer Services.

Insure your item for a flat £2 fee for up to £500 for any of our International Standard services.

International Economy Parcels

When speed of service is not so important, this is the most cost effective way to send an item to another country.

For exceptionally heavy items that do not have to get there quickly, we operate an economy service to Europe and beyond, using slower, surface transport.

There is NO insurance available for lost, delayed or damaged Parcels sent by International Economy.

Item weight not over	USA, Canada	Far East, Australia	Rest of World
0.5kg	£23.77	£29.98	£29.77
1kg	£28.06	£34.80	£35.34
1.5kg	£32.34	£39.62	£40.91
2kg	£36.63	£44.45	£46.48
2.5kg	£40.91	£49.27	£52.05
3kg	£44.77	£53.66	£57.19

This wall chart provides a summary of our postal Business Rates and services. Further details of Terms and Conditions are available from our Customer Services team, in branch or on our website.

Customer Services team Tel: 711720

8.30am - 5pm, Monday - Friday and

8.30am - 12pm, Saturday or visit our website

www.guernseypost.com



Express Services 2011

Special Delivery

With our Special Delivery service you get guaranteed delivery by 1pm the following day for documents and goods sent to Jersey, Isle of Man and most UK destinations.

Our Special Delivery guarantee is subject to the prepayment of Import VAT where applicable (see separate section below) and you must also have a completed Customs declaration. With Special Delivery you get all the following advantages:

- Next day delivery (or your money back).
- Secure handling.
- Proof of posting.
- Delivery confirmation using Track and Trace online, or through Customer Services on 711720.
- Proof of delivery and signature on delivery.
- Compensation for item loss or damage, subject to proof of cost, proof of posting and level of insurance purchased (does not include consequential loss).

Item weight	Insurance options - up to		
	£500	£1,000	£2,500
1g-100g	£5.77	£6.77	£9.77
101g-500g	£6.56	£7.56	£10.56
501g-1kg	£8.95	£9.95	£12.95
1kg-2kg	£12.03	£13.03	£16.03
2kg-5kg	£14.81	£15.81	£18.81
5kg-10kg max	£20.68	£21.68	£24.68

Guaranteed Saturday Delivery - Special Delivery postage + £2

Branch	Latest acceptance time for next working day delivery
Envoy House	4.30pm
Smith Street	4.15pm
Market, Co-op Fresh Food Store	4.00pm
Bridge, Co-op Fresh Food Store	1.30pm
Cobo, Food Hall	1.30pm
Forest Stores	1.30pm
L'Islet, Food Hall	1.30pm
Rohais, Waitrose	1.30pm
St Martin's, Co-op Fresh Food Store	1.30pm
St Peter's Post Office	1.30pm
Alderney, Richard's Newsagents	1.30pm (Mon - Fri)
Sark Post Office	Time definite guarantee not available

Import VAT

Next day guaranteed delivery is readily available, without the need to prepay Import VAT, for gift items valued below £40 and for commercial goods valued below the Low Value Consignment Relief (LVCR) of £18*. You can also get Special Delivery with guaranteed next day delivery for higher value items (gifts valued at over £40 and commercial items over £18* (LVCR)) but only with prepaid Import VAT. This is due to all goods above these value thresholds being subject to payment of Import VAT.

*The £18 LVCR is subject to review, for up to date information visit www.guernseypost.com/LVCR.

FedEx

FedEx is the service of choice for sending important or time-sensitive items and documents to other countries throughout the world (excluding UK, Isle of Man and the Channel Islands). You can arrange FedEx with ease and speed at our Envoy House, Smith Street, Alderney and Sark branches.

FedEx Envelope/FedEx Pak 0.5kg - 2.5kg

For your documents up to 2.5kg, we recommend the FedEx Envelope or FedEx Pak. Otherwise the rates for packages apply.

Item weight kg	Europe					World					
	Zone R	Zone S	Zone T	Zone U	Zone V	Zone A	Zone B	Zone C	Zone D	Zone E	Zone F
FedEx Envelope 0.5	£32.67	£33.70	£34.83	£35.01	£35.01	£29.03	£35.43	£37.81	£42.24	£45.23	£35.41
FedEx Pak											
0.5	£33.39	£33.70	£35.86	£36.04	£36.04	£34.08	£37.49	£39.87	£46.26	£47.19	£37.37
1.0	£37.10	£41.32	£41.43	£42.53	£43.80	£36.75	£41.88	£44.92	£49.58	£52.37	£42.41
1.5	£40.40	£44.58	£44.27	£45.26	£48.04	£39.66	£45.76	£48.16	£55.33	£57.97	£46.32
2.0	£43.91	£48.08	£47.37	£48.48	£50.91	£42.45	£50.66	£52.10	£61.14	£64.98	£50.09
2.5	£47.45	£51.60	£50.49	£51.73	£54.23	£45.35	£54.79	£57.25	£68.50	£70.87	£53.97

Packages 0.5kg - 70kg

Any type of packaging including FedEx Box and FedEx Tube.

Item weight	Europe					World					
	Zone R	Zone S	Zone T	Zone U	Zone V	Zone A	Zone B	Zone C	Zone D	Zone E	Zone F
0.5	£33.39	£38.65	£45.03	£44.56	£49.87	£42.11	£48.25	£49.54	£54.56	£56.37	£48.28
1.0	£37.10	£43.70	£49.16	£48.74	£50.12	£45.72	£54.37	£56.71	£61.03	£63.36	£53.09
1.5	£40.40	£48.2									