



2018

YOUR CHRISTMAS
POSTING GUIDE

over the Festive Period

GUERNSEY
POST 

LAST RECOMMENDED POSTING DATES

from Guernsey

PARCEL SERVICE **to:**

*Where no VAT is due or had been prepaid**

Guernsey, Herm	Friday 21st Dec.
Alderney, Sark	Monday 17th Dec.
UK, Jersey, Isle of Man	Monday 17th Dec.
Europe <i>from</i>	Friday 16th Nov.*
International <i>from</i>	Friday 16th Nov.*

LETTER SERVICE **to:**

*Where no VAT is due or had been prepaid**

Guernsey, Herm,	Friday 21st Dec.
Alderney, Sark	Thursday 20th Dec.
UK, Jersey, Isle of Man	Wednesday 19th Dec.
Europe <i>from</i>	Thursday 6th Dec.*
International <i>from</i>	Monday 3rd Dec.*

* For items requiring clearance by Border Force in the UK, please call our Customers Services Team on 711720

SPECIAL DELIVERY** **to:**

UK, Jersey, Isle of Man <i>requiring UK Customs Clearance (exc. repairs & valuations)</i>	Friday 14th Dec.
UK, Jersey, Isle of Man <i>where no VAT is due or the VAT has been pre-paid.</i>	Saturday 22nd Dec.
UK, IOM - Saturday Guaranteed <i>where no VAT is due or the VAT has been pre-paid.</i>	Friday 21st Dec.

** Saturday Guaranteed option available. Special Delivery to some UK destinations may take longer - see website for details.

Please make sure that you use the correct Customs forms when posting your items. Visit www.guernseypost.com for information or ask at the Post Office counter.

DECEMBER 2018 OPENING HOURS

ENVOY HOUSE and SMITH STREET POST OFFICES

Monday to Friday	8.30am - 5.00pm
Saturdays and Christmas Eve	8.30am - 12 noon
New Year's Eve - Monday 31st Dec.	8.30am - 3.00pm

MAIL COLLECTION COUNTER *Envoy House*

Saturdays from 1st Dec.	8.30am - 4.00pm
Sundays from 2nd Dec.	8.30am - 2.00pm
Monday to Friday	7.00am - 7.00pm
Saturday 15th and Sunday 16th Dec.	8.30am - 4.00pm
Saturday 22nd and Sunday 23rd Dec.	7.00am - 4.00pm
Christmas Eve - Monday 24th	7.00am - 4.00pm
Christmas Day, Boxing Day	CLOSED
Thursday 27th and Friday 28th Dec.	7.00am - 6.30pm
Saturday 29th Dec.	7.00am - 12 noon
New Year's Eve - Monday 31st Dec.	7.00am - 3.00pm
New Year's Day - Tuesday 1st Jan.	CLOSED

ALDERNEY POST OFFICE

Saturdays	8.30am - 12.30pm
Monday to Friday	8.30am - 12.30pm 1.30pm - 5.00pm
Sun. 23rd, Christmas Eve, New Year's Eve	8.30am - 12.30pm
Thursday 27th Dec.	CLOSED

SARK POST OFFICE

Monday to Friday and Saturdays	8.30am - 5.00pm
Christmas Eve and New Year's Eve	8.30am - 4.00pm

BATIF Bureau de Change

Saturdays and Sundays	Closed
Monday to Friday	9.00am - 5.00pm
Christmas Eve - Monday 24th Dec.	9.00am - 12 noon
New Year's Eve - Monday 31st Dec.	9.00am - 1.00pm

All Post Office branches will be closed on Sundays, Christmas Day, Boxing Day, and New Year's Day.

Reduced Rate Card Stamps 2018



Guernsey Post are pleased to offer once again, in 2018, the reduced rate Christmas Card stamps for use on standard letter size cards only.

These are only available for posting between Saturday 1st - Friday 21st December inclusive.



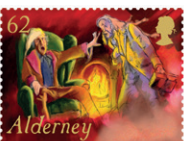
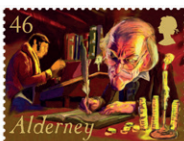
Standard Letter Size Guide
minimum size = 140 x 90mm
maximum size = 240mm x 165mm
maximum depth = 5mm

Christmas Stamp Issues

This year our beautifully illustrated Guernsey and Alderney Christmas stamp issues take inspiration from two traditional Christmas stories from the 1800s.



The Guernsey 41p stamp and Christmas set of 6 issue (only 4 shown here) features the story of 'The Nutcracker and the Mouse King'. This famous Christmas story was written by one of the most important German Romantic authors of fantasy and horror - Ernst Theodor Amadeus Hoffmann.



The tradition of ghost stories at Christmas time in the Victorian era, led Dickens to pen the famous tale 'A Christmas Carol' in 1843. This story is the inspiration for the vivid festive designs of this year's Alderney reduced rate 41p stamp and the accompanying set of 6 stamps (only 4 shown here).



Visit www.guernseystamps.com to view and purchase all Christmas stamp issues. The reduced rate 41p stamp is available from any Bailiwick Post Office or order online as sheets of 10 from www.guernseypost.com/stamp-booklets

EBOX CUSTOMER PARCEL COLLECTION

from Envoy House or Smith Street*

Use our **EBOX Customer Collection Service** to collect your parcels at your convenience. No more missed deliveries!

1. Simply register for **EBOX** Customer Parcel Collection
2. We'll send you your personal **EBOX** number to add to your delivery address *as shown here*
3. We'll email/message you in the morning when your **EBOX** item is ready to collect.
(You will still have the option for delivery too)
4. Collect your item at a time and location that suits you...
On the way to or after work, during your break or lunchtime, whilst out shopping or on the school run

Mr S Body
The Barn **EBOX 3001**
Grande Rue,
Vale,
GUERNSEY
GY3 1AZ

The **EBOX** Collection service only applies to parcel mail items (i.e. items too large to fit through a letterbox) sent via Guernsey Post. Smaller items will be delivered through your letterbox as usual.

Terms & Conditions apply.

EBOX COLLECTION COUNTER *Envoy House*

Saturdays from 1st Dec.	8.30am - 4.00pm
Sundays from 2nd Dec.	8.30am - 2.00pm
Monday to Friday	7.00am - 7.00pm
Saturday 15th and Sunday 16th Dec.	8.30am - 4.00pm
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New Year's Day - Tuesday 1st Jan.	CLOSED

SMITH STREET POST OFFICE*

Monday to Friday	8.30am - 5.00pm
Saturdays and Christmas Eve	8.30am - 12 noon
New Year's Eve - Monday 31st Dec.	8.30am - 3.00pm

* *Size and weight restrictions apply at Smith Street.*

Limited to maximum packet size (610mm x 640mm x 460mm)

To register call **711720** or visit **www.guernseypost.com**

Handy advice for sending your Christmas Post...

- Address your post as clearly as possible to avoid delays.
- Always include a Postcode.
- All items should include a return address. This ensures that we can always return the item to you if it can't be delivered.
- When sending letters/cards with dark envelopes, please write the recipients address on a white label so that we can read it clearly and accurately.
- Don't use cards that are too small. *(see size guide inside)*

PARCEL REDELIVERY ONLINE REQUEST

Use your blue 'missed delivery card'
to request redelivery online

at www.guernseypost.com/redelivery
or call Customer Services on 711720.

You can also arrange redelivery of your **EBOX** items
if you quote your **EBOX** number. *(see inside)*

Please allow 24 hours for redelivery.

Terms & Conditions apply.

UNDERPAID POSTAGE

**Please ensure that you pay the correct postage,
otherwise the recipient may be asked
to pay a charge.**



Call 711720 or email custserv@guernseypost.com
Envoy House, La Vrangue, St Peter Port, GUERNSEY, GY1 1AA