

Business Account Services - Postal Rates from 1st April 2025 (These rates apply to PPI account holders only)

**Letter and Postcard**

**Dimensions:** Minimum Maximum  
Length: 14cm 24cm  
Width: 9cm 16.5cm  
Thickness: 0.25mm 0.5cm

**Large Letter**

**Dimensions:** Maximum  
Length: 35.3cm  
Width: 25cm  
Thickness: 2.5cm

**Roll**

**Dimensions:** Maximum\*  
Length: 90cm

! For UK, Jersey, IOM and Bailiwick, rolls are classed as standard parcels. For International destinations, rolls are classed as small parcels.

**Standard Parcel**

**Dimensions:** Maximum  
Length: 61cm  
Width: 46cm  
Depth: 46cm

**Large Parcel (to all destinations)**

**Dimensions:**  
No one dimension must exceed 150cm

! The combined length + girth must be no more than 300cm.

**Small Parcel (Europe and Rest of World)**

**Dimensions:**  
The combined length, width and depth for a Small Parcel must not exceed 90cm.

Format	Weight (up-to)	Bailiwick	UK, IOM, Jsy	Europe	Rest of World
Postcard	20g	£0.67	£1.35	£1.45	£1.79
Letter	100g	£0.67	£1.35	£2.80	£4.61
Large Letter	100g	£0.90	£1.88	£2.91	£4.63
	250g	£1.63	£2.82	£6.11	£10.39
	500g	£2.22	£4.12	£8.98	£16.12
	750g	£2.76	£4.53	£12.96	£19.92
Standard Parcel <i>(Small Parcel size for Europe and Rest of World)</i>	250g	£2.06	£4.58	£6.81	£11.32
	500g	£2.69	£5.16	£10.55	£18.13
	1kg	£4.18	£7.28	£17.01	£25.33
	1.5kg	£6.49	£11.01	£24.83	£34.19
	2kg	£7.37	£13.11	£32.67	£43.06
	5kg	£10.66	-	-	-
	10kg	£13.85	-	-	-
	20kg	£18.21	-	-	-

Standard Postal rates include compensation up to £10, plus postage, subject to proof of cost.

Format	Weight (up-to)	Bailiwick	UK, IOM, Jsy
Large Parcel	5kg	£10.00	£25.00
	10kg	£13.50	£27.50
	20kg	£16.80	£30.00
	30kg	£20.00	£30.00

	Additional level of compensation	
	£50	£250
Bailiwick	Included	+£8.50
UK, IOM, Jersey	Included	+£11.55

Format	Weight (up-to)	Europe	ROW
Large Parcel	2kg	£66.15	£99.75
	5kg	£72.45	£127.05
	10kg	£86.10	£154.35
	15kg	£107.10	£195.30
	20kg	£118.65	£212.10
	30kg	£163.80	£289.80

	Additional level of compensation		
	£50	£250	£500
Europe, Rest of World	Included	+£13.65	(Try FedEx)

FedEx International Courier Service is also available - please refer to our FedEx leaflet or visit our website.

! Maximum Large Parcel sizes and weights can vary by destination for European and ROW countries. Please call Customer Services on 711720 or visit our website at [www.guernseypost.com](http://www.guernseypost.com)

Priority Services  
To Bailiwick, UK, Isle of Man and Jersey

**Signed For**

Proof of posting (a receipt) is issued at the time of posting and a signature is required on delivery at the destination address.

This service is not tracked but if you require a tracked service see 'Special Delivery'.

**Benefits:**

- Proof of posting.
- Signature on delivery. ^
- Includes £20 compensation for items sent or the market value, whichever is the smaller sum, subject to proof of cost.
- Confirmation of delivery of an item can be obtained online or call Customer Services.

^ Working practices since the pandemic have changed and in order to protect both our people and customers as much as possible, we will not be handing over our hand-held devices to customers to capture signatures for parcels. Our delivery staff will instead capture the name of the person accepting the item. The recipient's name and confirmation of delivery can still be viewed at [royalmail.com/track-your-item](mailto:royalmail.com/track-your-item).

UK Import VAT is payable on all post containing commercial or sold goods. It is also payable on all gifts with a value over £39.

Service Options To Europe & Rest of World

**International Tracked & Signed**

A fully electronic tracked service from posting to delivery overseas. It operates to 84 countries and although it is not time guaranteed you have the added benefit of a signature on delivery when the item reaches its destination.

These International services have an automatic level of compensation of £50. Additional compensation of up to £250 is available (exclusions apply) subject to destination and payment of additional fee of £8.50.

European Countries:			
Aland Islands	Cyprus (EU)	Italy (EU)	Romania (EU)
Albania	Czech Rep. (EU)	Latvia (EU)**	Russia
Andorra	Denmark (EU)	Liechtenstein	San Marino
Austria (EU)	Faroe Islands	Lithuania (EU)	Sardinia
Azores	Finland (EU)	Luxembourg (EU)	Serbia
Baleaic Islands	France (EU)**	Madiera (EU)	Slovak Rep. (EU)
Belarus	Germany (EU)	Malta (EU)	Slovenia (EU)
Belgium (EU)	Gibraltar	Moldova	Spain (EU)
Bulgaria (EU)	Greece (EU)	Monaco	Sweden (EU)
Canary Isles	Greenland	Netherlands (EU)	Switzerland**
Corsica (EU)	Hungary (EU)	Poland (EU)	Turkey
Croatia (EU)	Ireland (Rep.) (EU)	Portugal (EU)*	Vatican City St

**International Tracked**

This is a fast, secure and reliable service with electronic tracking that operates to 68 countries.

European Countries:			
Aland Islands	Faroe Islands	Latvia (EU)**	Romania (EU)
Andorra	Finland (EU)	Liechtenstein	Russia
Austria (EU)	France (EU) **	Lithuania (EU)	San Marino
Belgium (EU)	Germany (EU)	Luxembourg (EU)	Serbia
Canary Isles	Gibraltar	Madiera (EU)	Slovak Rep. (EU)
Corsica (EU)	Greece (EU)	Malta (EU)	Slovenia (EU)
Croatia (EU)	Greenland	Monaco	Spain (EU)
Cyprus (EU)	Hungary (EU)	Netherlands (EU)	Sweden (EU)
Czech Rep. (EU)	Iceland	Norway	Switzerland**
Denmark (EU)	Ireland (Rep. of)	Poland (EU)	Turkey
Estonia (EU)	Italy (EU)	Portugal (EU)*	Vatican City St

(Please refer to website for full list of ROW participating countries.)

**International Signed**

This is our international service with the added security of proof of posting plus signature on delivery when your item reaches its destination.

(Please refer to website for full list of participating countries.)

	Additional level of compensation		
	£50	£250	£500
Europe, Rest of World	Included	+£8.50	(Try FedEx)

(EU) Member of European Union. \* Additional cover is not available. \*\* These International countries do not allow cash to be sent through their postal networks.

Priority Services

Special Delivery

With our Special Delivery service you get guaranteed delivery by 1pm the following day for documents and goods sent to the Bailiwick of Guernsey and most UK destinations.

To Bailiwick

Format	Weight (up-to)	Level of compensation		
		£750	£1,000	£2,500
Letter	100g	£5.92	£12.22	£18.52
Large Letter	100g	£6.15	£12.45	£18.75
	250g	£6.88	£13.18	£19.48
	500g	£7.47	£13.77	£20.07
	750g	£8.01	£14.31	£20.61
	750g	£8.01	£14.31	£20.61
Standard Parcel	250g	£7.31	£13.61	£19.91
	500g	£7.94	£14.24	£20.54
	1kg	£9.43	£15.73	£22.03
	1.5kg	£11.74	£18.04	£24.34
	2kg	£12.62	£18.92	£25.22
	5kg	£15.91	£22.21	£28.51
	10kg	£19.10	£25.40	£31.70
	20kg	£23.46	£29.76	£36.06
	20kg	£23.46	£29.76	£36.06
	20kg	£23.46	£29.76	£36.06

With Special Delivery you get all the following advantages:

- Next day delivery. Subject to pre-payment of UK import VAT.
- Secure handling.
- Proof of posting.
- Delivery confirmation using Track and Trace online, or call Customer Services on 711720.
- Proof of delivery and signature on delivery.
- Compensation for item loss or damage, subject to proof of cost, proof of posting and level of cover purchased (not included - consequential loss).

Items per month	Discount
50 -100	1%
101 - 200	2%
201 - 500	3%
501 - 1,000	4%
1,001 plus	5%

**UK Import VAT**

UK Import VAT is payable on all commercial or sold items. It is also payable on all gifts with a value over £39\*\*. Import VAT will also be raised on the postage in line with HMRC importation regulations.

**Prepayment of UK Import VAT**

It is possible to prepay Import VAT at the time of posting at any of our branches for items with a value up to £900\*\*.

\*\*Figure subject to change.

FedEx International

FedEx is the service of choice for sending important or time-sensitive items and documents to countries throughout the world. With indicative transit times available to USA and many European destinations, Guernsey Post account holders can access FedEx business rates and we will collect your items for you. For more information on delivery zones and transit times please see our website or contact Customer Services.

**FedEx International Envelope up to 0.5kg/FedEx Pak 0.5kg - 2.5kg**

For documents up to 2.5kg, we recommend a FedEx Envelope or Pak.

Europe					
Weight kg	Zone R	Zone S	Zone T	Zone U	Zone V
FedEx Envelope 0.5	£48.07	£48.07	£52.20	£58.24	£65.16
FedEx Pak					
0.5	£48.91	£48.91	£54.92	£59.68	£67.05
1.0	£60.66	£60.66	£67.69	£70.16	£81.59
1.5	£64.08	£64.08	£73.54	£72.83	£85.39
2.0	£67.16	£67.16	£79.03	£76.42	£92.85
2.5	£70.59	£70.59	£86.39	£81.41	£98.66

For information on any additional surcharges that may be applicable, please contact our Customer Services Team on 711720 or visit [www.guernseypost.com/fedex](http://www.guernseypost.com/fedex).

Visit [www.guernseypost.com/postage-calculator](http://www.guernseypost.com/postage-calculator) (public postal rates only)

This wall chart provides a summary of our business rates and services. Further details and terms and conditions are available from our Customer Services team, in branch or on our website. **www.guernseypost.com**

Customer Services team **Tel: 711720** Monday - Friday 8.30am - 5pm



Our Special Delivery guarantee is subject to the prepayment of Import VAT where applicable (see separate section below) and you must also have a completed customs declaration form.

To UK, IOM\* and Jersey\*

Format	Weight (up-to)	Level of compensation		
		£750	£1,000	£2,500
Letter	100g	£10.40	£18.80	£27.20
Large Letter	100g	£10.93	£19.33	£27.73
	250g	£11.87	£20.27	£28.67
	500g	£13.17	£21.57	£29.97
	750g	£13.58	£21.98	£30.38
	750g	£13.58	£21.98	£30.38
Standard Parcel	250g	£13.63	£22.03	£30.43
	500g	£14.21	£22.61	£31.01
	1kg	£16.33	£24.73	£33.13
	1.5kg	£20.06	£28.46	£36.86
	2kg	£22.16	£30.56	£38.96
	5kg	£34.03	£42.43	£50.83
	10kg	£36.53	£44.93	£53.33
	20kg	£39.03	£47.43	£55.83
	20kg	£39.03	£47.43	£55.83
	20kg	£39.03	£47.43	£55.83

You can choose to upgrade to a 9am or Saturday delivery ^

\* Special Delivery to Jersey, IOM is a two day service by 5.30pm.

	Additional cost per service upgrade	
	Bailiwick	UK
Special Delivery by 9am	X	+£14.20
Special Delivery on Saturday	+£2.85	+£2.85^

^There is currently no Saturday Special Delivery service available to Jersey, IOM, Herm, Alderney & Sark and some UK businesses (refer to website).

Latest acceptance times for Special Delivery items vary. Please check website for details at [guernseypost.com/locations-opening-hours#list](http://guernseypost.com/locations-opening-hours#list)

**Please note:**

**When posting any items containing goods to any international destination, you now need to complete an electronic customs declaration form. You can do this through your business portal login. (Some countries also now require electronic customs declarations for documents. Please ask at the counter for more information.) Contact your account manager if you need any assistance.**